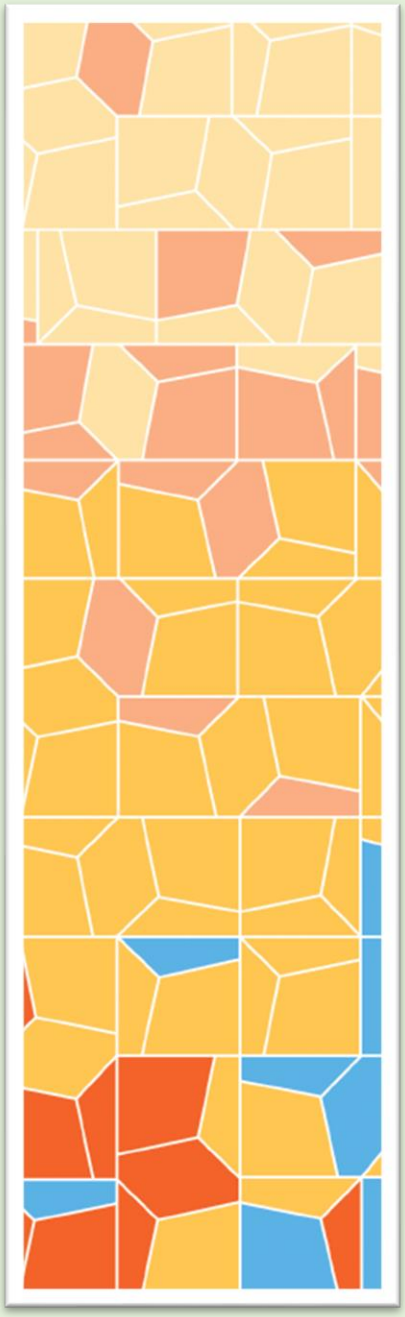
2024

Cymraeg i Oedolion: Lefel Sylfaen *A2*
Welsh for Adults: Foundation Level



Gwybodaeth i Ymgeiswyr
Information for Candidates

Mae CBAC yn aelod llawn o ALTE (Cymdeithas i Brofwyr Ieithoedd yn Ewrop). www.alte.org

WJEC is a full member of ALTE (Association of Language Testers in Europe). www.alte.org

Defnyddio'r Gymraeg: Sylfaen 2024
English below – click here.

Beth yw *Defnyddio'r Gymraeg: Sylfaen*?
Arholiad wedi fwriadu'n bennaf ar gyfer oedolion sy'n dysgu Cymraeg ar lefel ôl-ddechreuwyr. Does dim *rhaid* sefyll arholiad er mwyn dysgu Cymraeg, ond mae'n rhoi rhywbeth i chi anelu ato ac yn eich helpu i wella'ch sgiliau iaith.

Beth yw'r lefel?
Dyma'r ail lefel y gellir sefyll arholiad arni. Mae'r arholiad yma'n addas i ddysgwyr sydd wedi gorffen **Cwrs Sylfaen** neu sydd ar lefel debyg. Mae'r cymhwyster hwn yn cyfateb i lefel A2 yn fframwaith Ewrop (CEFR).

Beth fydd ar gael yn 2024?
Bydd CBAC yn cynnig yr arholiadau'n llawn yn 2024. Hynny yw, bydd modd sefyll y profion Gwrando, Darllen, Ysgrifennu a Siarad ac ennill cymhwyster llawn.

Ydy hi'n bosib sefyll y prawf Siarad yn unig?
Ydy. Byddwch chi'n cael datganiad cyrhaeddiad, nid cymhwyster llawn. Pan fyddwch chi'n cofrestru gyda'ch canolfan arholi, rhaid i chi nodi mai dim ond y prawf Siarad dych chi eisiau'i wneud. Fyddwch chi ddim yn gallu newid eich cofrestriad yn hwyrach. Os dych chi *wedi* sefyll y prawf Siarad ar y lefel hon yn barod, mae'n bosib gwneud y profion eraill (Darllen, Ysgrifennu a Gwrando) er mwyn cwblhau'r cymhwyster. **Dim ond am un flwyddyn y gellir cario marc y prawf Siarad.** Os dych chi eisiau gwneud hyn, rhaid i chi roi gwybod i'ch canolfan arholi pan fyddwch chi'n cofrestru.

Pryd bydd hyn yn digwydd?
Bydd hi'n bosibl sefyll yr arholiad ar y dyddiad yma:

Dydd Gwener 21 Mehefin 2024

Erbyn pryd mae'n rhaid cofrestru?
Rhaid cofrestru erbyn 1 Mawrth 2024.
Fydd cofrestriadau hwyr ddim yn cael eu derbyn.

Faint mae'r arholiad yn ei gostio?
Fydd dim ffi i ymgeiswyr sy wedi cofrestru ar gwrs 'Dysgu Cymraeg' yn 2023-24. Fodd bynnag, mae'n bosib y bydd eich canolfan arholi'n hawlio

ffi wrthoch chi, os na fyddwch chi'n sefyll yr arholiad ar ôl cofrestru. Os dych chi'n ymgeisydd preifat, cysylltwch â'ch canolfan arholi i gael gwybodaeth am y ffi.

Sut ydw i'n cofrestru?
Rhaid i bob ymgeisydd gofrestru gyda eich darparwr Dysgu Cymraeg. Chi sy'n gyfrifol am hyn, nid eich tiwtor. Ni ellir cofrestru'n uniongyrchol gyda CBAC. Mae'r cyfeiriadau cyswllt ar ddiwedd y ddogfen hon.

Ni all CBAC na'r canolfannau arholi warantu y bydd yr arholiad ar gael yn eich ardal chi.

Braslun o'r Arholiad

Mae sawl rhan i'r arholiad, yn profi'r sgiliau iaith dych chi'n eu dysgu yn eich dosbarth Cymraeg.

1. **Gwrando** 20%

    i. Negeseuon ffôn
    ii. Eitem
    iii. Sgyrsiau

2. **Siarad** 50%

    i. Cael gwybodaeth
    ii. Siarad amdanoch chi eich hun
    iii. Gofyn cwestiynau i'r cyfwelydd

3. **Darllen a Llenwi Bylchau** 15%

    i. Erthygl fer
    ii. Adnabod ergyd neges
    iii. Llenwi bylchau

4. **Ysgrifennu** 15%

    i. Ysgrifennu nodyn neu neges
    ii. Ateb ebost

Rhagor o fanylion

1. **Gwrando a Deall** 20%
   Byddwch chi'n clywed tri darn byr a recordiwyd ymlaen llaw, dair gwaith.

   i. **Negeseuon ffôn**
   Rhaid cofnodi prif bwyntiau tair neges ffôn.

   ii. **Eitem**
   Rhaid dewis yr opsiwn cywir o frawddegau ffeithiol yn seiliedig ar eitem, e.e. monolog o'r radio'n sôn am ddigwyddiad.

   iii. **Sgyrsiau**
   Byddwch chi'n clywed 4 sgwrs fer, ac yn ateb 2 gwestiwn am bob un.

2. **Siarad** 50%

Fel arfer, mae'r prawf yn para tua 10-12 munud.
Bydd y prawf yn cael ei recordio ac yn cael ei asesu'n allanol. Peidiwch â chofrestru os nad ydych chi'n fodlon cael eich recordio yn y modd hwn.
Bydd y cyfwelydd yn defnyddio'r ffurfiau iaith sy'n gyfarwydd i chi.

Mae'n bosib y bydd y prawf Siarad yn cael ei gynnal ar-lein. Os felly, bydd y prawf yn cael ei recordio ar lwyfan addysgu arferol eich darparwr (e.e. Zoom neu MS Teams). Eich canolfan arholi fydd yn penderfynu sut bydd eich prawf Siarad yn cael ei gynnal.

Prawf Siarad 'Wyneb-yn-wyneb'
Byddwch chi'n cael taflen yr ymgeisydd ar ddechrau'r prawf ac yn cael 1 funud i edrych ar yr hysbyseb (Rhan 1).

Prawf Siarad 'Ar-lein'
Cyn dechrau'r prawf ar-lein, bydd rhaid i chi ddangos ID ffotograffig i'r cyfwelydd, er mwyn cadarnhau pwy ydych chi. Wedyn, bydd y cyfwelydd yn rhannu sgrîn â chi er mwyn i chi gael 1 funud i edrych ar yr hysbyseb (Rhan 1) cyn dechrau'r prawf.

Mae 3 rhan i'r prawf Siarad:

i. **Cael gwybodaeth**

Ar y daflen/sgrîn, bydd hysbyseb neu hysbysiad, gyda 5 bwlch ynddo. Rhaid i chi ofyn cwestiynau i'r cyfwelydd i gael y wybodaeth goll. Does dim rhaid i chi gofnodi'r atebion.

ii. **Siarad amdanoch chi eich hun**

Byddwch chi'n cael cerdyn gan y cyfwelydd / Bydd y cyfwelydd yn dangos sleid ar y sgrîn. Ar y cerdyn/sgrîn, bydd 5 testun – unrhyw 5 o'r rhestr yma:

1. Anifeiliaid
2. Bwyd
3. Byw'n iach
4. Cymdogion
5. Chwaraeon
6. Darllen
7. Dathlu
8. Diddordebau
9. Dillad
10. Dw i ddim yn hoffi...
11. Dyddiau ysgol
12. Dysgu Cymraeg
13. Gwaith
14. Gwyliau diwetha
15. Gwyliau nesa
16. Hoff le
17. Pan o'n i'n blentyn...
18. Siopa
19. Taswn i'n 18 oed eto...
20. Technoleg
21. Teithio
22. Teledu neu radio
23. Teulu neu ffrindiau
24. Y flwyddyn nesa
25. Y penwythnos diwetha
26. Y penwythnos nesa
27. Y tŷ
28. Yr ardal

Rhaid i chi ddweud rhywbeth am eich profiad personol yn ymwneud â **phob un** o'r testunau ar y cerdyn neu'r sgrîn. Fel canllaw, awgrymir siarad am hyd at funud am bob un.

Bydd y cyfwelydd yn gofyn cwestiynau i chi, ar sail beth dych chi wedi'i ddweud am bob testun.

iii. **Gofyn cwestiynau i'r cyfwelydd**
Wedyn, bydd y cyfwelydd yn gofyn i chi ddewis **un** o'r testunau ar y cerdyn/sgrîn. Rhaid i chi ofyn cwestiynau i'r cyfwelydd yn ymwneud â'r testun hwnnw, a gofyn sgil-gwestiynau ar sail atebion y cyfwelydd.

Asesir eich gallu:

- i ofyn cwestiynau cywir
- i ofyn cwestiynau priodol
- i siarad yn gywir
- i ddefnyddio ystod o batrymau a geirfa
- i ynganu Cymraeg
- i siarad yn rhugl
- i ryngweithio â siaradwr arall

Ceir manylion llawn am sut y cymhwysir y meini prawf asesu yn y fanyleb, sydd ar wefan CBAC: www.cbac.co.uk, (gw. dan 'Cymraeg i Oedolion Sylfaen').

3. **Darllen a Llenwi Bylchau** 15%

i. **Erthygl fer**
Bydd erthygl fer ar y papur. Rhaid i chi ddewis y brawddegau priodol o nifer o opsiynau ar sail y wybodaeth yn yr erthygl.

ii. **Adnabod ergyd neges**
Mae 4 neges ebost i'w darllen a 6 o benawdau posibl. Rhaid i chi ddewis y pennawd sy'n cyfleu ergyd y neges orau.

iii. **Llenwi bylchau**
Mae 12 o frawddegau ar y papur a bwlch i'w lenwi ym mhob un.

4. **Ysgrifennu** 15%

i. **Nodyn neu neges**
Rhaid ysgrifennu nodyn neu neges ar destun penodol. Rhoddir dewis o destunau.

ii. **Ateb ebost**
Rhaid i chi ddarllen neges ebost byr a'i ateb.

Asesir eich gallu:

- i ysgrifennu'n gywir
- i ddefnyddio ystod o batrymau a geirfa
- i gyflawni'r dasg ac ateb y gofynion

Ceir manylion llawn am sut y cymhwysir y meini prawf asesu yn y fanyleb, sydd ar wefan CBAC: www.cbac.co.uk, (gw. dan 'Cymraeg i Oedolion Sylfaen').

Pryd mae'r arholiad?

Cynhelir y profion i gyd ar ddiwrnod penodol. Ni chaniateir i ymgeiswyr sefyll yr arholiad ar amserau gwahanol i'r rhai a nodir.

Bydd y papurau yn y drefn yma, yn dechrau am 9.30 y bore:

Darllen a Deall, a Llenwi Bylchau		40 munud
Ysgrifennu		40 munud
Gwrando a Deall	tua	50 munud
Y Prawf Siarad	tua	10-12 munud

Cynhelir y Prawf Siarad ar amser penodol yn y prynhawn, ar ôl toriad am ginio. Bydd eich canolfan arholi'n cadarnhau lleoliad yr arholiad ac amcan o amser eich prawf siarad cyn yr arholiad ei hun.

Canlyniadau

Byddwch chi'n cael eich marciau ar gyfer pob prawf tua wyth wythnos wedi diwrnod sefyll yr arholiad, ac yn derbyn eich tystysgrif tua diwedd mis Medi. Os byddwch chi'n sefyll y prawf Siarad yn unig, byddwch chi'n derbyn datganiad cyrhaeddiad. Dim ond graddau Llwyddo neu Fethu a ddyfernir yn y cymhwyster hwn. I lwyddo, rhaid i chi gael 60% o'r marciau posibl fel arfer, ond mae'r union ffiniau'n cael eu pennu mewn cyfarfod dyfarnu.

Manyleb lawn a phapurau enghreifftiol

Braslun o'r arholiad sy yn y llyfryn hwn; ceir y manylion llawn yn y fanyleb. Mae'r fanyleb a phapurau enghreifftiol ar gael ar wefan CBAC, gw. www.cbac.co.uk dan 'Cymraeg i Oedolion Sylfaen'.

Dyddiad yr arholiad	**Dyddiad cau cofrestru**
Dydd Gwener 21 Mehefin 2024	1 Mawrth 2024

Diogelu data

Os byddwch chi'n cofrestru i sefyll arholiad gyda'ch darparwr 'Dysgu Cymraeg', bydd gofyn i chi ddarparu peth data personol. Rhennir eich data cofrestru gyda'r Ganolfan Dysgu Cymraeg Genedlaethol. Anfonir peth o'r data hyn, sef enwau blaen, cyfenw, dyddiad geni a rhyw, gan y Ganolfan Dysgu Cymraeg Genedlaethol i CBAC. Mae'n angenrheidiol rhannu eich data personol yn y modd hwn er mwyn eich galluogi i sefyll yr arholiad a derbyn dyfarniad. Mae gwybodaeth am sut mae CBAC yn prosesu eich data personol ar gael yma: www.cbac.co.uk dan Amdanom ni > Polisïau>Diogelu Data/Polisi Preifatrwydd. Byddwch ar ddeall na fydd eich manylion cyswllt yn cael eu rhannu â CBAC a dylid cyfeirio unrhyw ymholiad sydd gennych mewn perthynas â'r arholiad i'ch canolfan arholi, h.y. eich darparwr 'Dysgu Cymraeg'.

Anghenion Arbennig

Os oes unrhyw anghenion arbennig gyda chi, a allai effeithio ar fynediad teg i'r arholiad, e.e. trafferthion clyw/golwg neu anghenion corfforol, rhaid rhoi gwybod i'r ganolfan arholi erbyn y dyddiad cau cofrestru. Mae gwybodaeth am yr addasiadau posib ar gael yn y ddogfen 'Trefniadau Mynediad ac Addasiadau Rhesymol' ar wefan CBAC (yn Gymraeg) – www.cbac.co.uk.

Defnyddio'r Gymraeg: Sylfaen 2024

What is Defnyddio'r Gymraeg: Sylfaen?
An exam intended primarily for adults who are learning Welsh at a post-beginners level. You don't *have* to sit an exam to learn Welsh, but it does give you something to aim for, and will help you improve your language skills.

What is the level?
This is the second level at which you can sit an exam. This exam is suitable for learners who have finished Cwrs Sylfaen or who are on a similar level. This qualification corresponds to A2 level in the European framework (CEFR).

What will be available in 2024?
WJEC will provide the full exams in 2024. That is, it will be possible to take the Listening, Reading, Writing and Speaking tests and gain a full qualification. However, your exam centre will decide if this will be available in your area.

Is it possible to take the Speaking test only?
Yes. You'll receive a statement of attainment, not a full qualification. When you register with your exam centre, you must let them know that you wish to take the Speaking test only. You will not be able change the registration later. If you *have* taken the Speaking test at this level already, it's possible to take the other tests (Reading, Writing and Listening) in order to complete the qualification. The Speaking test mark may be carried forward for one year only. If you wish to do this, you must let your exam centre know when you register.

When will this take place?
It will be possible to sit the exam on this date:
Friday 21 June 2024

By when do I need to register?
You must register by 1 March 2024. Late registrations will not be accepted.

How much does the exam cost?
There is no fee for candidates who have registered on a 'Learn Welsh' course in 2023-24. However, it's possible that your centre may claim a fee from you, if you don't take the exam after registering. If you are a

private candidate, contact your exam centre for information about the fee.

How do I register?
All candidates must register with their 'Learn Welsh' provider. *You* are responsible for this, not your tutor. You can not register directly with WJEC. The contact details are at the end of this document.

Neither WJEC nor exam centres can guarantee that the exam will be available in your area.

An Outline of the Examination

There are several parts to the exam, testing the language skills you are learning in your Welsh class.

1. **Listening** 20%

    i. Telephone Messages
    ii. Item
    iii. Conversations

2. **Speaking** 50%

    i. Getting information
    ii. Talking about yourself
    iii. Asking the interviewer questions

3. **Reading and Gap-filling** 15%

    i. Short article
    ii. Identifying the gist of a message
    iii. Gap filling

4. **Writing** 15%

    i. Writing a note or message
    ii. Responding to an e-mail

More details

1. **Listening Comprehension** 20%
   You will hear 3 short pre-recorded pieces, three times.

   i. **Telephone messages**
   You must note the main points of 3 telephone messages.

   ii. **Item**
   You must choose the correct option from factual sentences based on the item, e.g. a radio monologue about an event.

   iii. **Conversations**
   You will hear 4 short different conversations and answer 2 questions about each one.

2. **Speaking** 50%

The test usually lasts around 10-12 minutes.
The test will be recorded and assessed externally. Do not register unless you are willing to be recorded in this way.
The interviewer will use language forms which are familiar to you.

The speaking test may possibly be held online. If so, it will be recorded using the teaching platform used by your provider (e.g. Zoom or MS Teams). Your exam centre will decide how the Speaking test will be held.

'Face-to-face' Speaking test
You will be given the candidate's sheet at the start of the test and have 1 minute to look at the advertisement (Part 1).

'On-line' Speaking test
Before starting the online speaking test, you will have to show the interviewer photographic ID to confirm your identity. Then, the interviewer will share the screen for you to have 1 minute to look at the advertisement (Part 1) before starting the test.

There are 3 parts to the Speaking test:

i. **Getting information**

On the sheet/screen, there will be an advertisement or notice, with 5 gaps. You must ask the interviewer questions to get the missing information. You do not need to make a note of the answers.

ii. **Talking about yourself**

You will be given a card by the interviewer. / The interviewer will show a slide on the screen. On the card/screen there will be 5 topics – any 5 from this list:

1. Animals
2. Food
3. Healthy living
4. Neighbours
5. Sports
6. Reading
7. Celebrating
8. Interests
9. Clothes
10. I don't like...
11. School days
12. Learning Welsh
13. Work
14. Last holiday
15. Next holiday
16. Favourite place
17. When I was a child...
18. Shopping
19. If I were 18 again...
20. Technology
21. Travel
22. TV or radio
23. Family or friends
24. Next year
25. Last weekend
26. Next weekend
27. The house
28. The area

You have to say something about your personal experience related to each one of the topics on the chosen card. As a guide, it is suggested that you talk for up to a minute about each one.

The interviewer will ask you questions, based on what you've said about each topic.

iii. **Asking the interviewer questions**

The interviewer will then ask you to choose **one** of the topics on the card/screen. You have to ask the interviewer questions related to that topic, and ask follow-up questions based on the interviewer's answers.

You will be assessed on your ability:

- to ask questions correctly
- to ask appropriate questions
- to talk correctly
- to use a range of patterns and vocabulary
- to pronounce Welsh
- to speak fluently
- to interact with another speaker

Full details about how the assessment criteria are applied are available in the specification, which is on the WJEC website: www.wjec.co.uk, (see under 'Welsh for Adults Foundation').

3. **Reading and Gap-filling** 15%

i. **Short article**

There will be a short article on the paper. You must choose the appropriate statements from a number of options based on the information in the article.

ii. **Identifying the gist of a message**

You must read 4 email messages and 6 possible headings. You must choose the heading which best conveys the gist of the message.

iii. **Gap-filling**

There are 12 sentences given on the paper with a gap in each to be filled.

4. **Writing** 15%

i. **A note or message**
You must write a note or message on a particular topic. A choice of topics is given.

ii. **Answering an email**
You must read a short e-mail and respond appropriately.

You will be assessed on your ability:

- to write accurately
- to use a range of patterns and vocabulary
- to complete the task and fulfil requirements

Full details about how the assessment criteria are applied are available in the specification, which is on the WJEC website: www.wjec.co.uk, (see under 'Welsh for Adults Foundation').

When are the tests?

The tests will all be held on one specific date. No candidate will be allowed to sit the exam at times other than those noted.

The papers will be in this order, starting at 9.30am:

Reading Comprehension and Gap-filling		40 minutes
Writing		40 minutes
Listening Comprehension	approx.	50 minutes
Speaking Test	approx.	10-12 minutes

The Speaking Test will be held at a designated time in the afternoon, after a lunch break. Your centre will confirm the location of the exam and time of your speaking test before the exam itself.

Results

You will receive your marks for each test approximately eight weeks after sitting the examination, and will receive a certificate usually at the end of September. If you only take the Speaking test, you will receive a statement of attainment. No grades are awarded for this exam, only Pass or Fail. To pass, you usually need to attain 60% of the possible marks, but the exact grade boundaries are decided at an award meeting.

Full specification and example papers

This booklet gives an outline of the exam. Full details are given in the specification for tutors. Example papers are also available on the WJEC website, see www.wjec.co.uk under 'Welsh for Adults Foundation'.

Exam date	**Registration closing date**
Friday 21 June 2024	1 March 2024

Data protection

If you register to take an exam with your 'Learn Welsh' provider, you will be asked to provide certain personal data. Your registration data will be shared with the National Centre for Learning Welsh. Some of these data, i.e. forenames, surname, date of birth and gender, will be sent by the National Centre for Learning Welsh to WJEC. It is necessary for your personal data to be shared in this way in order to facilitate your taking the exam and receiving an award. Information about how WJEC processes your personal data is available here: www.wjec.co.uk under About us > Policies > Data Protection/Privacy Policy. Please be aware that your contact details will *not* be shared with WJEC and any queries you have in relation to the exam should be directed to your exam centre, i.e. your 'Learn Welsh' provider.

Special Requirements

If you have any special requirements, which may affect fair access to the exam, e.g. hearing or vision impairment, or physical requirements, you must inform your exam centre by the registration date. Information about the possible adaptations is available in the document 'Access Arrangements and Reasonable Adjustments' on the JCQ website (in English) – www.jcq.org.uk.

Manylion Cyswllt Canolfannau Arholi
Exam Centre Contact Details

1. Abertawe, Nedd, Port Talbot
Dysgu Cymraeg Ardal Bae Abertawe
Academi Hywel Teifi
Adeilad Talbot
Prifysgol Abertawe
Parc Singleton
ABERTAWE SA2 8PP

dysgucymraeg@abertawe.ac.uk
Ffôn: 01792 602070
Rhif canolfan arholi: 00501

Swansea, Neath, Port Talbot
Learn Welsh Swansea Bay Region
Academi Hywel Teifi
Talbot Building
Swansea University
Singleton Park
SWANSEA SA2 8PP

learnwelsh@swansea.ac.uk
Telephone: 01792 602070
Exam centre number: 00501

2. Caerdydd
Dysgu Cymraeg Caerdydd
Ysgol y Gymraeg
Prifysgol Caerdydd
Adeilad John Percival
Rhodfa Colum
CAERDYDD CF10 3EU

info@learnwelsh.co.uk
Ffôn: 029 2087 4710
Rhif canolfan arholi: 00502

Cardiff
Learn Welsh Cardiff
School of Welsh
Cardiff University
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Exam centre number: 00502

3. Ceredigion, Powys a Sir Gâr

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Ceredigion, Powys and Carmarthenshire
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Aberystwyth University
Elystan Morgan Building
Llanbadarn Campus
ABERYSTWYTH
Ceredigion SY23 3AS

learnwelsh@aber.ac.uk
Telephone: 0800 876 6975
Exam centre number: 00503

4. Gogledd Orllewin Cymru
Dysgu Cymraeg – Gogledd Orllewin
Prifysgol Bangor
Stryd y Deon
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sam.jones@bangor.ac.uk
Ffôn: 01248 383690
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North West Wales
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5. Gwent
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welsh@coleggwent.ac.uk
Ffôn: 01495 333710
Rhif canolfan arholi: 00505

Gwent
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6. Morgannwg
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